The Hong Kong Academy for Performing Arts
香港演藝學院

Notice for Inviting Expression of Interest

1. The Hong Kong Academy for Performing Arts hereby invites company to express interest for the below project:

   Term Contract for the Provision of Regular Intensive Cleaning Services (2026 – 2029) (Tender Ref. APA-PT3814TC)

2. Applicant should meet the following requirements:

   (a) Satisfactorily completed and providing supporting documents for similar job references in the last five (5) years prior to February 2026 with the following criteria:
      (i) Three (3) relevant job references with an annual contract sum not less than HK$1.5 million (please provide details such as name of organization, contract amount and year of completion);
      (ii) Three (3) relevant job references in providing intensive cleaning services for skylight cleaning, operation of temporary gondola system, working at height at the Educational Institutions, Universities, Schools, Government and Non-Government Organizations (NGO), etc. (please provide details such as name of organization, contract amount and year of completion);
   (b) Strong in-house workforce in Hong Kong; and
   (c) Strong financial position.

   If your company fulfill the above requirements and would like to express interest, please contact Mr. Ricky Cheung, Supplies Manager, at 2584 8564 or by e-mail rickycheung@hkapa.edu to request for the Prequalification of Tenderer Form and Checklist.

3. Applicants must fill in the Prequalification of Tenderer Form & Checklist with supporting documents, Application Form for Inclusion in the Registered Supplier List and Vendor Checklist (if you are a new vendor) and submit to the Academy by depositing into the tender box at the entrance of Administration Block of the Academy at 1 Gloucester Road, Wanchai, Hong Kong on or before 11:00 a.m., 24 March 2026.

4. In the event of Tropical Cyclone Warning Signal No. 8 or above is hoisted, or a Black Rainstorm Warning Signal or "Extreme Conditions" announced by the Government is in force between 8:30 a.m. and 11:00 a.m. on the closing date, the closing time will be postponed to 11:00 a.m. on the following working day. Saturday is specifically not regarded as a working day.

5. Late submission will not be considered.

Ms. Bernice Chan
Bursar